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~~(S)~~ NATIONAL RECONNAISSANCE OFFICE
WASHINGTON, D.C.

THE NRO STAFF

18 November 1971

MEMORANDUM FOR THE STAFF

SUBJECT: Contractor Visits

Contractor personnel are contractually obligated to inform their contracting officer (program office) of all visits involving discussion of classified information gained in conjunction with contract performance. To us, that means that before a [REDACTED] access may be transmitted the sponsoring program office must concur in the visit.

While there have not been objections raised to contractors visiting staff personnel, the program offices have requested that we advise them when a contractor is requested to visit the staff, or when staff personnel plan to visit contractors. There have been several occasions when marketing personnel have visited members of the staff at "our request" to discuss proposals that should have been sent to the program office. Even worse, on some occasions personnel have traveled at "our request" (and expense) to market NRO technology to other DOD activities in strict violation of all contractual and security procedures.

It is therefore requested that staff personnel requesting contractors to visit the staff advise the program office of their request. Also visits by staff personnel to contractor facilities must be coordinated with and approved by the concerned program office. Visit requests

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